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TRADE AND DEVELOPMENT BOARD
Working Party on the Medium-term Plan
and the Programme Budget
Twenty-fourth session
Geneva, 7 November 1994
Item 2 of the provisional agenda

PROVISIONAL AGENDA AND ANNOTATIONS

I. PROVISIONAL AGENDA 1/

1. Election of officers

2. Adoption of the agenda and organization of work

3. Review of the technical cooperation activities of UNCTAD and their financing

4. Report by the Secretary-General of UNCTAD on the work of the secretariat on programme evaluation

5. Report by the Secretary-General of UNCTAD on economies as well as on the redeployment of resources

6. Provisional agenda for the twenty-fifth session of the Working Party

7. Other business

8. Adoption of the report of the Working Party to the Trade and Development Board.

1/ As approved by the Working Party at its 104th meeting, on 23 June 1994.

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II. ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1: Election of officers

1. Under rule 64, paragraph 3, of the rules of procedure of the Trade and Development Board, each subsidiary organ of the Board shall elect its own officers. In accordance with the cycle of rotation for the election of the Chairman and Vice-Chairman-cum-Rapporteur of the Working Party, the Chairman of the Working Party at its twenty-fourth session (the third of a seven-session cycle) shall be a representative of one of the States members in list C (Latin America) and the Vice-Chairman-cum-Rapporteur a representative of one of the States members in list B.

Item 2: Adoption of the agenda and organization of work

2. The provisional agenda for the twenty-fourth session of the Working Party, as reproduced in section I above, was approved by the Working Party at its twenty-third session in June 1994.

3. In deciding upon the organization of work, the Working Party may wish to consider the suggestions contained in the tentative timetable annexed to the present document.

Item 3: Review of the technical cooperation activities of UNCTAD and their financing

4. Pursuant to paragraph 11(a) of Conference resolution 114(V), paragraph 11(b) of Board resolution 231 (XXII) and the recommendations adopted by the Working Party at its previous sessions, the Working Party will examine, at its twenty-fourth session, the technical cooperation activities of UNCTAD and their financing on the basis of a report prepared by the UNCTAD secretariat describing activities carried out in 1992 and 1993 (TD/B/WP/84 and Add.1).

5. The report begins with a summary that highlights the main features of UNCTAD's technical cooperation during the period 1992-1993. Part I comments on general trends in the source and use of technical cooperation funds. Part II reviews activities by programme area, organized according to the structure of the secretariat during this period. Part III addresses recent developments in UNCTAD's technical cooperation, including cooperation with other organizations, evaluation of projects and programmes, and the mobilization of resources, and information on recent General Assembly resolutions on operational activities that have a bearing on UNCTAD's technical cooperation.

6. The main report is accompanied by a detailed statistical annex listing all projects in operation during the reporting period, together with information on project expenditure, Trust Fund contributions and experts/consultants.

Item 4: Report by the Secretary-General of UNCTAD on the work of the secretariat on programme evaluation

7. The UNCTAD secretariat will report orally to the Working Party on developments in this regard.

Item 5: Report by the Secretary-General of UNCTAD on economies as well as on the redeployment of resources

8. In paragraph 4 of the agreed conclusions adopted at its ninth session, the Working Party invited the Secretary-General of UNCTAD, *inter alia*, to keep the Working Party informed on economies, as well as on redeployment of resources, including staff redeployment, that will be necessary to implement adequately the work programme deriving from relevant resolutions and decisions of intergovernmental bodies and conferences. The Officer-in-Charge of UNCTAD will report orally to the Working Party on any further developments in this regard.

Item 6: Provisional agenda for the twenty-fifth session of the Working Party

9. The UNCTAD secretariat will submit to the Working Party for its consideration a draft provisional agenda for its twenty-fifth session.

Item 7: Other business

Item 8: Adoption of the report of the Working Party to the Trade and Development Board

10. The report of the Working Party on its twenty-fourth session will be considered by the Trade and Development Board at the second part of its forty-first session.

Annex

Tentative timetable

Monday, 7 November 1994		
10.00 a.m. (Plenary)	Item 1	- Election of officers
	Item 2	- Adoption of the agenda and organization of work
		Statement by the OIC of UNCTAD Any other general statement
(followed by informal meeting)	Item 3	- Review of the technical cooperation activities of UNCTAD and their financing
3.00 p.m.	Item 3	(Informal meeting - continued)
Tuesday, 8 November 1994		
10.00 a.m. and 3.00 p.m.	Item 3	(Informal meeting - continued)
Wednesday, 9 November 1994		
10.00 a.m. and 3.00 p.m.	Item 3	(Informal meeting - continued)
Thursday, 10 November 1994		
10.00 a.m.	Item 4	Report by the Secretary-General of UNCTAD on the work of the secretariat on programme evaluation
	Item 5	Report by the Secretary-General of UNCTAD on economies as well as on the redeployment of resources
Afternoon		Preparation of the draft report
Friday, 11 November 1994		
Morning		Preparation of the draft report
3.00 p.m. (Plenary)	Item 6	Provisional agenda for the twenty-fifth session of the Working Party
	Item 7	Other business
	Item 8	Adopting of the report of the Working Party to the Trade and Development Board